

**Spencer Town Council Regular Meeting
December 19th, 2011 at 7 p.m.
Municipal Building
90 N. West Street
Spencer, IN 47460**

Board Members present: John Stantz, Dean Bruce, and Cynthia Hyde

Also present: Clerk-Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Street Supt. Larry Parrish, Sewage Dept. Supt. Shelly Edwards, Denise Shaw, Building Supt. Bob Bandy, Jim Baughn and Michael Stanley

MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG

IN THE MATTER OF APPROVAL OF MINUTES FOR December 5, 2011 REGULAR MEETING

Jon Stantz motioned to accept the minutes as presented, seconded by Cynthia and the motion passed 3-0.

IN THE MATTER OF PUBLIC ISSUES

Jon Stantz requested that Richard Lorenz find out where the property lines lie behind The Winners Circle and World Arts, to determine if the skids stacked there are obstructing the alleyway.

IN THE MATTER OF THE STREET DEPARTMENT

Larry Parrish was not present, however Cheryl Moke asked for approval of an invoice from A - Z Trees for removal of trees per his request.

Jon Stantz motioned to accept the invoice from A - Z Tree Service for \$ 2200.00 for the removal of four trees located at Market and Height. The motion was seconded by Dean Bruce and passed 3-0.

IN THE MATTER OF THE ATTORNEY

Richard Lorenz asked if there had been resolution in regards to a letter sent to Carol Sandberg regarding obstruction to an alleyway. It wasn't clear if it was resolved, so he stated he would keep it in an "open" file for the time being.

IN THE MATTER OF THE SEWER DEPARTMENT

Four sewer adjustments were requested:

23 Cassida Court	\$88.48
58 E. Clay	\$231.85
56 E, Jefferson	70.89
537 W. Indiana	33.36

All four met the requirements for adjustments.

Dean Bruce motioned to approve the adjustments, seconded by Jon Stantz, and it passed 3-0.

Shelley Edwards also stated that he was presently looking to fill one position on the Planning Commission as well as talking to a couple of other members to see if they intend to continue on in their positions. He hopes to have this resolved for the first Town Council meeting in 2012.

IN THE MATTER OF OLD BUSINESS

Clerk-Treasurer Cheryl Moke requested approval to pay current employees back pay for holidays where they worked 10 hour schedules, and were paid eight hours. The back pay is for the period of time from 2008 until it was corrected in 2010, and amounts to \$8,604.68.

Jon Stantz made a motion to approve the back pay as presented by the Town Clerk Treasurer. It was seconded by Cynthia Hyde and passed 3-0.

IN THE MATTER OF NEW BUSINESS

Clerk-Treasurer Cheryl Moke presented the calendars for the regular meetings of the town council for 2012, the Planning Commission meeting calendar for 2012, and the schedule of town holidays for 2012.

Dean Bruce motioned to approve the two meeting calendars and the schedule of town holidays for 2012. The motion was seconded by Jon Stantz and passed 3-0.

Next, the Clerk-Treasurer requested approval for additional appropriations to the General Fund for the line item, Franklin Street Extension expenses in the amount of \$176,443.92. Also, requested was a transfer of funds from the EDIT fund to the General Fund in the same amount.

Jon Stantz made a motion to approve the Appropriations Resolution in the amount of \$176,443.92 and Transfer Ordinance 2011-1 to transfer funds from the Economic Development fund to the General fund to cover payments of Franklin Street Extension expenses in the same amount. The motion was seconded by Dean Bruce and passed 3-0.

The Clerk-Treasurer next stated that an encumbrance list was started and is being maintained by her to list 2011 claims that are not paid until 2012. Currently, the encumbrances total \$42,392, but this will be held open until after the first of the year.

Next a salary worksheet was presented to the board for considering options for the 2012 Salary Ordinance. A lengthy discussion followed regarding the current employee benefits, procedures for employee recording of time off, and keeping track of time worked. Richard Lorenz suggested that the issues pertaining to benefits and procedures be taken up at an executive session, separate from the salary ordinance decision. The board set an executive session to be held on Thursday, January 5th, 2012 at 6pm.
Cynthia Hyde made a motion to approve the 2012 Salary Ordinance with a 2% increase. The motion was seconded by Dean Bruce, and passed 3-0.

IN THE MATTER OF CLAIMS

Jon Stantz motioned to accept claims as presented, seconded by Dean Bruce and the motion passed 3-0.

IN THE MATTER OF ADJOURNMENT

Jon Stantz motioned to adjourn at 8:15p.m. seconded by Dean Bruce and the motion passed 3-0.

_____	_____	_____
Jon Stantz, President	Dean Bruce, Vice-President	Cynthia Hyde, Board Member

Attest: _____
Cheryl Moke, Clerk-Treasurer